



DEPARTMENT OF THE NAVY

NAVAL WEAPONS STATION YORKTOWN
P.O. DRAWER 160
YORKTOWN, VA 23691-0160

WPNSTA YORKTOWNINST 5512.1
00M

8 Mar 02

NAVAL WEAPONS STATION YORKTOWN INSTRUCTION 5512.1

Subj: NAVAL WEAPONS STATION YORKTOWN PERSONNEL BADGING FOR
FORCE PROTECTION CONDITIONS AND SEVERE WEATHER

Encl: (1) Sample Sticker Placement on Naval Weapons Station
Yorktown Access Badges

1. Purpose. To establish policy and prescribe procedures for a uniform standard of access to Naval Weapons Station Yorktown (WPNSTA Yorktown) and Naval Weapons Station Yorktown Cheatham Annex (WPNSTA Yorktown CAX) during times of increased Force Protection Condition (FORPROCON) or severe weather conditions.

2. Applicability and Scope. The responsibilities assigned by this instruction apply to WPNSTA Yorktown staff, all tenant commands, all storefronts, and all personnel residing in Navy housing within the fence line of either WPNSTA Yorktown or WPNSTA Yorktown CAX.

3. Discussion. Current and accurate station access information is required to eliminate congestion at the WPNSTA Yorktown and WPNSTA Yorktown CAX gates. Any additional restriction to the Station because of FORPROCON or severe weather requires an easily verifiable method of who must gain access. This system will be used by WPNSTA Yorktown Security Detachment when such conditions exist.

4. Responsibilities/Action:

a. WPNSTA Yorktown staff, all tenant commands, and all storefronts will be issued GOLD, GREEN, and RED "E" stickers to be placed on the back of the WPNSTA Yorktown access badge. The "E" sticker will indicate to security personnel that the member is designated as essential personnel by their command and access to the Station will be granted. Each member of their command will receive only one sticker to signify the following:

(1) GOLD "E" access needed to both WPNSTA Yorktown and WPNSTA Yorktown CAX.

(2) RED "E" access needed to WPNSTA Yorktown only.

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(3) GREEN "E" access needed to WPNSTA Yorktown CAX only.

b. WPNSTA Yorktown staff, all tenant commands, and all storefronts will be issued BLACK "A" stickers. This sticker will be placed on the back of the WPNSTA Yorktown access badge to indicate to Security who is designated as ALPHA personnel by their commands during times of severe weather. The decision to restrict access to ALPHA personnel only will be made by the Commanding Officer of WPNSTA Yorktown or higher authority as safety conditions dictate.

c. Personnel who reside in Navy housing within the fence line of WPNSTA Yorktown or WPNSTA Yorktown CAX will be issued RED or GREEN "R" stickers to be placed on the back of the military or family member's identification card to indicate the following:

(1) RED "R" resident of WPNSTA Yorktown housing.

(2) GREEN "R" resident of WPNSTA Yorktown CAX housing.

d. Initial issuance of these stickers will be distributed to housing residents by WPNSTA Yorktown Security Detachment. Follow on issuance of these stickers will belong to the Peninsula Housing Office. A record of the number "R" stickers issued to a household will be kept by the Peninsula Housing Office. The "R" stickers will be collected by Housing Office when a family moves from the housing unit.

5. Verification. Individual commands should routinely conduct audits of whom they have classified as ESSENTIAL or ALPHA personnel. Under this instruction, commands have authority to add or remove "E" or "A" stickers from their personnel's badges as their mission dictates.

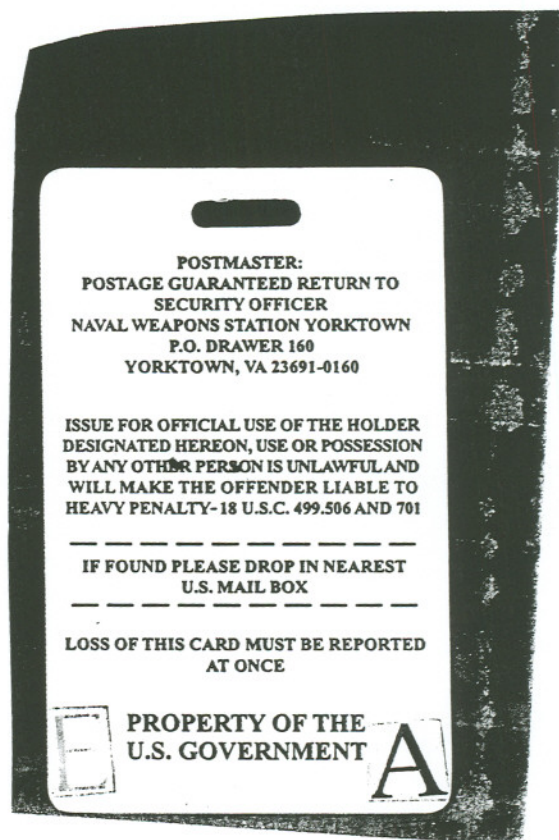


K. L. SKUDIN

Distribution:
I, II and III (Case A)

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SAMPLE STICKER PLACEMENT ON NAVAL WEAPONS STATION YORKTOWN ACCESS BADGES



Enclosure (1)